Report of the Trustees and Audited Financial Statements for the Year Ended 31st March 2014 for Gurdwara Sri Guru Singh Sabha

S. Syedain & Co
Chartered Accountants & Statutory Auditors
Heron House, 2nd Floor
109 Wembley Hill Road
Wembley
Middlesex
HA9 8DA

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Report of the Trustees for the Year Ended 31st March 2014

The trustees present their report with the financial statements of the charity for the year ended 31st March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

The Report reflects the continuing best practices, with improvements and initiatives when required, to benefit not only the Gurdwara congregation but also the local diverse multi faith community, in keeping with Sikh Guru's teachings.

There was a continues attempt to ensure that delivery of services was with Sikh perspective in mind, guided by Sri Guru Granth Sahib (Eternal Sikh Guru) and Sikh Rehat Maryada (Sikh Code of Conduct) as published by the Sikh Parchar Committee of Shromani Gurdwara Parbandhak Committee (Amritsar).

The Report also reflects delivery in wide range of services made possible through empowering many dedicated volunteers willing to offer their precious time and expertise. Perhaps this reflects Gurdwara environment, which provides a conducive atmosphere at the Gurdwara enabled willing volunteers to respond with diligence, delivering successfully when challenged under pressure of responsibility, working with volunteers of varying ages and experiences.

REFERENCE AND ADMINISTRATIVE DETAILS Registered Charity number283314

Principal address

Alice Way Hanworth Road Hounslow Middlesex TW3 3UA

Report of the Trustees for the Year Ended 31st March 2014

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

G S Chatwal President

R S Khangoora VIce President

M S Nayyar General Secretary
Ms. J K Walia Joint Secretary

Ms. J K Walia Joint Secretary
P S Mann Assistant

7 S Mann Assistant Treasurer

S Singh Treasurer

S S Paul Education
G Kaur Library

M S Brar Langar/Maintenan

ce

A K Grewal Education Visits
J S Grewal Joint Secretary
H S Kalyan Maintenance/Lang

ar

M Singh Extra Curriculum

Activities

Gurdwara held an election in May 2014 and new Executive Committee has been elected.

Auditors

S. Syedain & Co

Chartered Accountants & Statutory Auditors

Heron House, 2nd Floor

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

All trustees are volunteers and have necessary skills to contribute to management and development of Gurdwara. Members of executive committee (Main trustees) are elected every 3 year in AGM held in May.

New trustees are trained and introduced to duties by previous or other members of executive committee.

Induction and training of new trustees

Most of trustees are experienced businessmen and professionals and already familiar with practical work of Gurdwara. New trustees are provided training and induction as required.

Report of the Trustees for the Year Ended 31st March 2014

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

There are two types of trustees:

- a) Holding Trustees who holds the assets of the trust but have no other power and take no part in running the organisation.
- b) Main trustees (Executive Committee): they are responsible for day to day running of Gurdwara Trust and they decide the policies for running the Trust. All trustees are responsible to general body of members and are elected by them. Every year the trustees present the report to general body of members about the activities and problems facing the charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Trustees believe that maintaining resources at current level will provide sufficient resources in the event of adverse condition.

Trustees introduced formal written policies and clear authorisation and approval procedures to establish proper control and provide reasonable assurance to the public that major risks have been adequately managed. Wherever is appropriate, risks are covered by insurance.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to advance the Sikh religion in accordance with the teachings of Sri Guru Granth Sahib. In furtherance of that object but not otherwise, the charity may:

- (a) establish one or more centres for religious worship and ancillary educational and cultural activities; and
- (b) establish an adequate library with books connected with the Sikh religion and or educational matters in Punjabi, English and other languages.

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE Charitable activities Religious

Hounslow's 16th Annual Vaisakhi Nagar Kirtan was held on Sunday 30th March 2014, with the route remaining unchanged from the previous year and the police estimate for participants was put at about 8,000. As in the past the event was held in conjunction with Gurdwara Nishkam Sewak Jatha in Martindale Road, the only other Sikh Gurdwara in Hounslow.

Vaisakhi Day was celebrated on Sunday 14th April 2013 with the whole day dedicated to kirtan / katha, with a break for Nishaan Sahib sewa at 11.00am, carried out under the auspicious presence of Panj Pyaray. On completion of Nishaan Sahib Sewa Gurdwara youths sang Sikh Anthem "Deh Shiva" shabad.

A new palki costing £75k was donated to the Gurdwara by Jatinder Singh Uppal (CK Morgan Ltd) and installed in the main hall and formally inaugurated on Sunday 14th April 2013 by Baba Iqbal Singh Ji from Baru Sahib

Gurdwara representatives attended a Prime Minister hosted a Vaisakhi reception at 10 Downing Street, London, the Prime Minister's official residence, on Thursday 18th April 2013. Sikh attendees represented various Sikh organisations, those successful in their specific business and notable achievements.

Gurdwara representatives attended British Sikh Consultative Forum (BSCF) organised Vaisakhi Celebratory programme at the House of Commons on Monday 22nd April 2013. This annual event helps to increase awareness and understanding about Sikh Faith and its practice amongst legislative members and with Ministers.

546th Nanakshahi New Year was marked on Friday 14th March 2014.

Religious functions continue to be based on the Nanakshahi Calendar, which had been introduced by Sri Akal Takhat at Amritsar in 2003.

The historic annual Holla Mahalla festival, introduced by Sri Guru Gobind Singh Ji at Anandpur Sahib in 1701, fell on Monday 17th March 2014 and to mark the event Gatka performance was held by Gurdwara Gatka class students on Sunday 30th March 2014.

On Sunday 26th January 2014, Gurdwara Sri Guru Singh Sabha Santhya students all collectively performed Sehaj Paath Bhog, followed by the young Santhya student's presentation on Sri Guru Granth Sahib.

Gurdwara youths had continued to perform kirtan from 10am to 11am during every Sunday service programme at the Gurdwara. Every first Sunday of each month, from 11am to 12pm during regular Sunday Gurdwara programme, Gurdwara youths continued to conduct kirtan and give presentations which were mainly in English.

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Gurdwara youths held kirtan darbar in English on every last Friday of each month, from 6.00pm to 8.00pm, where the Gurdwara youths were also responsible for conducting Rehraas Paath, Ardass and Vaak.

Once a year Gurdwara youths manage all Sunday services, including taking responsibility for stage management, donation receipts, kirtan, parshad, shoe depository, langar serving, dish washing together with other general kitchen cleaning and any other need that may arise on the day. This service was conducted by youths on Sunday 21st July 2013.

This is an attempt by the Gurdwara to give our youths an opportunity to gain experience while becoming associated with Sewa (voluntary work without seeking recognition or reward), an important Sikh attribute.

Gurdwara youths were encouraged to participate in every annual religious function by including them in the days programme, providing them with an hour slot, during which they performed kirtan which they had learnt while attending Gurdwara kirtan classes.

Education

There were 337 students attending Panjabi Classes, with starting age for students being 6 years, leading to GCSE and "A" level qualifications. Also Punjabi classes continued to be provided for adults. Over 100 students regularly attend Kirtan classes.

Teachers continued to be subject to annual written contracts. Vetting and Barring (previously CRB) checks had become a prerequisite for contractual working, in order to meet legal obligations.

At the Sri Hem Kunt International Symposium held on 28 April 2013 at Khalsa School, Norwood Green, winners of four of the five categories available were from this Gurdwara, winning in Group I (6-8 years), Group II (9-11 years), Group III (12-14 years) and Group IV (18-25 years).

Around 90 students (including 25 young Sikhs) attend Santhya classes (for the correct reading of Sri Guru Granth Sahib) to get a better understanding and appreciation of the Holy Shabad.

With the increased interest in learning to read, recite and understand Sri Guru Granth Sahib Gurbani additional classes were put in place, including specific classes to accommodate Gurdwara youths who could only attend such classes after school in the evenings.

In partnership with West Thames College (Isleworth), Adult English classes continue to be provided at the Gurdwara. The classes had been streamed into two groups, one being ready to take ESOL exams where 18 students were enrolled, while the second group with 19 students attend to learn English from basics and are as yet not ready for any exams.

Gurdwara had supported Nishkam School Trust for establishing a school at Osterley in Hounslow, under the Government Free School Scheme, including providing opportunity at Gurdwara to enable canvass of parents with children, for enrollment information regarding Nishkam School.

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE Charitable activities

There is a dire need for further education provision, particularly in TW3 area in Hounslow, within which the Gurdwara is situated. In this respect Gurdwara had been continuing with its attempt to establish a primary school under Free School Scheme, in the Gurdwara vicinity, where the lack of such schools is being most felt.

A Khalsa School Trust, an autonomous body, which the Gurdwara will support in its aims, had been established in order to pursue this project.

19th Annual Summer Camp was held at the Gurdwara over two weeks, from Monday 29th July to Friday 2nd August 2013 and from Monday 5th August to Friday 9th August 2013. To ensure that a maximum number of students were able to take advantage, each child was able to attend only for one week. The camp was for children aged between 6 and 13.

Gurdwara young volunteers, aged 18 and over, were empowered to plan and deliver the annual summer camp, while those aged between 14 and 18 provided the necessary support, including kirtan during daily assembly.

Gurdwara with the support of Baba Fateh Singh Gatka Akhera (BFS), held its 4h annual Gatka Camp at the Gurdwara, a 4 day event from Monday 12th August to Thursday 15th August 2013.

Gurdwara's Annual Academic and Outstanding Activity Achievement Awards took place on Sunday 22nd September 2013, the awards being made in recognition for achieving exceptional academic results or in outstanding activity.

Weekly classes in Gatka continued to be held every Thursday from 6.00pm to 8.00pm. The skills learnt were displayed at various public events and at schools in Hounslow.

Taekwondo martial arts classes continued to be held once a week. Initially these used take place every Saturday but due to continued disruption caused by guests at Saturday functions, the martial arts class had to be moved to Monday, to run from 5.00pm to 7.00pm.

Pubclic affairs

Annual table diaries (size A5) for 2014 were produced and distributed. Gurdwara calendar for 2014 was also produced, highlighting Sikh contributions during World War 1, as part of 100 year anniversary to mark outbreak of the Great War.

Both the diary for 2014 and the 2014 calendar were based on Nanakshahi Calendar which had been adopted by the Sikh Panth in 2003.

There was a re-launch of Gurdwara library on Sunday 15th March 2014 following improvements in logging of books and loan arrangements. At the launch library volunteers gave an inspirational and wonderful presentation about the library which included improvements made and future plans.

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Gurdwara website (www.sgss.org) continued to be maintained and run effectively, with immediate updates including latest activity details.

The Electronic Newsletter titled "In the Loop" continued to be timeously produced and sent to increased mail recipients. Those wishing to be placed on the monthly electronic mailing list can register their interest through the Gurdwara Sri Guru Singh Sabha website www.sgss.org.

With regard to media liaison, response by media outlets to Gurdwara 's press releases or planned activity was encouraged, subject to the media body agreeing to abide by the Gurdwara code of conduct and also ensuring that Gurdwara was made aware of content to be relayed.

53 school visits were accommodated with over 5,000 students and teachers benefiting. Gurdwara continued to attract school visits from northern, midland and southern counties, Wales and Scotland. To meet this growing demand a dedicated team of volunteers had been assembled.

Visits were accommodated for elderly patients from nursing homes.

There was continuous liaison with University of Cambridge, extending invitations during Gurdwara annual religious festivals, which were accepted and their Director of always addressed the congregation, when the mutual relationship between University and the Gurdwara was always touched upon.

Liaison was maintained with Hounslow Borough Police and with Richmond Borough Police, with formal invites to respective Police Commanders to join at Vaisakhi and Guru Nanak Birthday celebrations.

Whenever possible, opportunity taken to brief police officers into Sikh Faith and its practice, the Code of Conduct and the significance of 5 K's. Local Police Officer from Hounslow Police Station held an hour long surgery at the Gurdwara every Tuesday, from 11am to 12pm.

Issues relating to the wearing of Kara and Kirpan for Sikhs, particularly for Sikhs in security sensitive areas like Airports, continued to be raised with the appropriate bodies through BSCF.

As part of the need to increase awareness about Sikh Faith and practice, visits were hosted for primary and secondary schools, Religious Education students and graduates, Prison Service officers, Trainee Teachers, SERCO and other local bodies.

Interfaith meetings, organised by Hounslow Friends of Faith, were held at the Gurdwara on 28th July 2013 and 12th January 2014.

There were ongoing exhibitions to highlight the Sikh history, the Khalsa, Amritsar and Sikh contributions with British army during First World War.

To help increase awareness about Sikh Faith and Practice, Gurdwara supported Vaisakhi function at Eton House (Home Office, Hounslow) organised by Home Office Sikh staff, when literature on Vaisakhi was also freely distributed.

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE Charitable activities

BSCF organised Vaisakhi event held in Parliamentary Building in Westminster on Tuesday 24th April 2012 was attended by Gurdwara representatives, who were met by local Hounslow MP's, Mary Macleod and Seema Malhotra.

3 football teams continued to be sponsored by the Gurdwara. Gurdwara sponsored 7th Annual Sponsored Football Tournament was held on 15th and 16th June 2013 at Imperial Sports grounds in Harlington, when nearly 100 teams took part with a third a of the teams in various youth groups., under 9's, under 11's, under 13's and under 15's; whilst there were 3 adult groups, being Premier Division, Division 1, Division 2 and division 3.

It was pleasing to note that Hounslow Singh Sabha, Gurdwara team, won the Premier Division Cup.

Welfare & Social

Gurdwara continued to give support to All-Party Parliamentary Group (Panjabis in Britain), on Panjabi and Sikh related issues.

Gurdwara Wellbeing Centre stats for the reporting period are as follows: Total number of people seen: 2,824 (2012/13 was 2,261)

Gurdwara Wellbeing Centre Volunteers (Health Champions) continue to hold information stall every Sunday in the Gurdwara foyer from 11am to 2pm. Arrangements have also been put in place to call upon a specialist for referral once such need had been identified.

Gurdwara continued to maintain affiliations with the following:

Network of Interfaith for the UK

Local Ethnic Minorities Consultative Group

Network of Sikh Organisations

Hounslow Interfaith Group

Women's Interfaith Group

British Sikh Consultative Forum

Disability Network Hounslow

Board of Reference for Heathrow Multi Faith Chaplaincy

Heathrow Chaplaincy Service

West Middlesex Hospital Chaplaincy Service

Hounslow Friends of Faith

Chaplaincy Service, IRC Harmondsworth

Gurdwara Sri Guru Singh Sabha 24th Annual 10km Sponsored Walk took place on Sunday 14th July 2013, providing an opportunity for the whole families, young and old, not only to contribute but also to participate.

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The participants from Gurdwara's 24th Annual 10km Sponsored Walk, who met the qualification criteria were presented with awards at the Gurdwara on Sunday 10th November 2013.

Through various NHS agencies and LBH, health awareness sessions continued to be provided at the Gurdwara.

First Aid Training was held in March 2014 to enable experience when they would accompany St John's Ambulance during Vaisakhi Nagar Kirtan.

Local Member of Parliament, Mary Macleod, continued to hold monthly surgeries at the Gurdwara.

On Sunday 26th January 2014 a meeting was held with Mary Macleod MP at the Gurdwara for Gurdwara women congregation members, providing them an opportunity to raise and discuss any issues or concerns.

56. Recognising the community's concern regarding grooming and radicalisation, a presentation took place at the Gurdwara on Sunday 2nd February 2014 by relevant Scotland Yard (CEOP/Police) representatives, for parents and accompanying youngsters aged 15 or older.

It has been identified, that the vulnerable were being targeted, particularly the young women, when at colleges and universities. The presentation was to help parents recognise "tell tale" signs and the actions that could be taken without distancing the youngster further away from the family.

Sikh Assisted Marriage Service has over 450 registered members.

As in the past, Gurdwara supported and participated in annually held Chattri memorial service, in memory of Indian sold, in memory of Indian soldiers who died from their wounds received while fighting in First World War in Europe as part of the British forces. The service took place at Patcham near Brighton on Sunday 9th June 2013.

The Chattri Memorial, unveiled in 1921 by Prince of Prince of Wales, stands on the site where Sikh and Hindu soldiers following their death, were cremated. It is maintained by Chattri Memorial Trust.

Gurdwara was represented by Surinder Kaur Rana, at the Official Launch of "National Sikh Remembrance Foundation" at Westminster (Portcullis House) on Thursday 4th July 2013, to promote historic British-Sikh legacy.

Gurdwara representatives attended a Remembrance Day Service at Hampton Court Palace on Sunday 11th November 2013, when a wreath was also laid on behalf of Gurdwara by Havildar Major Rajinder Singh Dhatt, a 2nd World War veteran

Gurdwara was represented by Mohan Singh Nayyar at annual Saragarhi Remembrance Service held on Thursday 12th September 2013 at the Memorial Gate on Constitution Hill in Westminster, London.

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Gurdwara continues to accommodate UK Boarder Agency (Home Office) surgeries at the Gurdwara, from which many have benefitted in returning back to their homeland. Importance of this free service is put into perspective on hearing the experience some of these vulnerable people had endured at the hands of solicitors, agents and employers.

Gurdwara representatives visited Hampton Court Palace on Tuesday 26th March 2013, when they attended "Hampton Court Palace - Career Awareness Day" when they were made aware of a range of opportunities for various jobs at Hampton Court Palace, Tower of London, Kensington Palace, Banqueting House and Kew Palace.

Coach outings for Gurdwara congregations' benefit were arranged for trips to sea sides and other Gurdwaras or historic places.

59. Gurdwara performed 125 Anand Karaj ceremonies at the Gurdwara.

Humanitarian Sponsorship

As part of Gurdwara sponsorship of free eye camp programme which was launched in 2002, the camps held in 2013 are set out as below:

06 October 2013	Pingalwara Branch, District Sangrur
03 October 2013	VPO Dolewal, District Moga
20 October 2013	VPO Karhali, District Patiala

The statistics from the three camps mentioned are as set out in table below:

F - 1 - 1 - 0	SANGRUR	MOGA	PATIALA
Eye check up & treatment of patients	572	562	473
Medical Check up	N/A	150	271
Prescription glasses	220	323	316
Lens (cataract ops)	67	110	15
X - rays	-	46	57
ECG	-	15	15
Lab Test	-	31	20

During every Gurdwara sponsored free eye camps, including the above mentioned, the following beneficial services are always included.

Eve Camp: Eye check; Medical treatment; operations; Dark glasses; transport to & from hospital; meals in hospital; prescription glasses; post operation monitoring

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE Charitable activities

<u>Medical</u>: medical check; medication; X-ray; mammography; Ultra Scan; ECG; Laboratory checks & analysis; Radiography; minor operations; post operation monitoring.

Awareness about breast cancer self monitoring, and about drug and alcohol addiction and its impact is also provided.

Since 2002, the success of the Gurdwara sponsored free eye camps can be gauged from the following statistics:

- 16,795 eye patients have been seen by specialists,
- 2,354 cataract operations have been performed, while the rest of the eye patients received medical treatment or prescription glasses as appropriate
- 18 eye patients required and received minor eye surgery
- Every patient following eye check who has found to require prescription glasses, had received these free.
- Patients for medical check-up received free medication as prescribed by the doctors while 4 diagnosed with early stage of breast cancer, did not require operation but were successfully treated through medication.

The table below sets out planned Free Eye Programme:

14 September 2014	Pingalwara Branch, District Sangrur
28 September 2014	VPO Dolewal, District Moga
05 October 2014	VPO Karhali, District Patiala
12 October 2014	Location has yet to be confirmed

To appreciate the welfare work done by Gurdwara congregation, Mary Macleod MP accompanied by Mohan Singh Nayyar, Gian Kaur Nayyar, Sarabjit kaur Hothi and Marais Leenders visited Gurdwara sponsored eye camp held on Sunday 6th October 20134 at Pingalwara Branch in District Sangrur in Panjab.

Gurdwara Trustees (Executive Committee) had committed to support the purchase of Palki Truck for use during Vaisakhi Nagar Kirtan processions taking place around the country. In this respect Gurdwara contributed £5k toward the truck purchase price of £48k.

The TB screening exercise took place at the Gurdwara on Sunday 26th January 2014. The screening was to look at new tests, to improve the prediction in identifying those who may go on to develop active TB themselves.

This study was organised by Health Protection Agency, Imperial NHS Trust, University College London, Queen Mary University of London and several NHS partners in London. The research is being funded by National Institute for Health Research - Health Technology Assessment, on behalf of NHS and the Department of Health.

Report of the Trustees for the Year Ended 31st March 2014

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Ophthalmology Specialists from Ashford Hospital and International Glaucoma Association (IGA) representatives held a Glaucoma Awareness day at the Gurdwara on Sunday 16th February 2014, highlighting mainly the need for regular eye tests as this would help to identify early glaucoma conditions, as early recognition of glaucoma condition can lead to treatment and avoid going blind.

Disability Network Hounslow holds weekly surgery on Fridays, 2-4.30pm.

Gurdwara Head Granthi visits Immigration Removal Centre (IRC) at Harmondsworth every Wednesday, taking Gurdwara langar to feed over 200 inmates, while also helping to conduct religious services and being available to provide pastoral to the internees.

Gurdwara Head Granthi, being a Sikh Chaplain at West Middlesex Hospital Isleworth, continued to remain on 24/7 call.

Gurdwara has continued to support and donate in response to humanitarian appeals and made a donation of £3,000 toward the purchase of MRI scanner for Guru Nanak Mission Hospital Trust Jallandhar.

Gurdwara acquired a display panel to chronicle the acts of sacrifice and valor by the Sikhs while helping to defend parts of British Empire during the First World War, at a cost of £2,100.

Gurdwara Estate

New and improved car parking lines had been redrawn, with disable parking spaces made clear.

Regarding the TFL site adjoining the Eastern boundary of the Gurdwara estate, the original planning application for superstore and flats above, was withdrawn by the buyer of the TFL site. As the purchase was subject to receiving planning permission, the site had gone back into TFL ownership who we understand will put the site back on the market.

Meanwhile Gurdwara will continue to benefit from its use as car park until the site is sold, when Gurdwara will be given months notice to stop its use.

FINANCIAL REVIEW

Financial Review

We are pleased to report the net increase of £305K (2013: £274K) in funds for the year taking the accumulated unrestricted fund to £4,893,938.

Reserve Policy

We had a reserve of £268K (2012: £168K) in deposit account which represents 49% of annual expenditure on charitable activities. We have to mention that bank and cash account balance was £37K as at 31st March 2014 (2013: £66K).

Our policy is to continue building up our reserve to the ideal level by means of annual operating surpluses in addition to general appeals to the public.

Report of the Trustees for the Year Ended 31st March 2014

FINANCIAL REVIEW

Investment policy and objectives

The main trustees (Executive Committee) have power for acquisition and disposal of assets. They act like Board of Directors and are responsible for all activities of the trust. Decision on acquisition and disposal of assets are taken unanimously and no individual trustee can take any decision on his own.

FUTURE DEVELOPMENTS

The Charity does not anticipate any major change in its operations and expect to continue with its stated objectives and provide services and facilities to Sikh community and also increase its participation in the life of the local community.

However, Gurdwara has also planned to:

- Continue to improve awareness about Health & Safety, particularly within the Langar working area.
- Provide improved and safe working environment for the staff and the volunteers working within the Gurdwara perimeter boundary and in the Langar area in particular.
- Empower youths to organise and deliver further projects.
- Hold further discussion sessions with the youths.
- Plans to put in place prior to TFL site being sold when the Gurdwara will lose its use
- Liaise with local residents on the possible options resulting from the feasibility into car parking at the Gurdwara.
- Regarding free advice services at the Gurdwara, arrangements to be made to introduce further such services, to benefit both the Gurdwara congregation and local diverse community.

Report of the Trustees for the Year Ended 31st March 2014

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:

M S Nayyar - Trustee

30th September 2014

Report of the Independent Auditors to the Trustees of Gurdwara Sri Guru Singh Sabha

We have audited the financial statements of Gurdwara Sri Guru Singh Sabha for the year ended 31st March 2014 on pages seventeen to twenty seven. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees Responsibilities set out on page fourteen, the trustees are responsible for the preparation of the financial statements which give a true and fair view.

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2014 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Report of the Independent Auditors to the Trustees of Gurdwara Sri Guru Singh Sabha

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

5. Syedain L 60

S. Syedain & Co

Chartered Accountants & Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Heron House, 2nd Floor

109 Wembley Hill Road

Wembley

Middlesex

HA9 8DA

2nd October 2014

Statement of Financial Activities for the Year Ended 31st March 2014

	U	Inrestricted fund	Restricted fund	31.3.14 Total funds	31.3.13 Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated					
funds	2	0.46.40.4		0.46.40.4	551 (55
Voluntary income	2	846,424	_	846,424	751,677
Activities for generating funds	3	3,180	-	3,180	3,247
Investment income	4	107	_	107	79
Total incoming resources		849,711	-	849,711	755,003
RESOURCES EXPENDED					
Charitable activities	5				
Religious Activities		491,792	-	491,792	434,324
Educational Activities		10,975	_	10,975	14,312
Charitable Grants & Donations		28,212	-	28,212	21,382
Governance costs	8	13,869	-	13,869	10,605
Total resources expended	-	544,848	-	544,848	480,623
NET INCOMING RESOURCES	-	304,863		304,863	274,380
RECONCILIATION OF FUNDS					
Total funds brought forward		4,589,075	-	4,589,075	4,314,695
TOTAL FUNDS CARRIED FORWARD	-	4,893,938		4,893,938	4,589,075

CONTINUING OPERATIONS

All incoming resources and resources expended arise from continuing activities.

Balance Sheet At 31st March 2014

FIXED ASSETS	Notes	31.3.14 £	31.3.13 £
Tangible assets	11	6,763,707	6,677,683
CURRENT ASSETS Debtors Cash at bank and in hand	12	34,915 305,398 340,313	22,439 233,246 255,685
CREDITORS Amounts falling due within one year	13	(131,151)	(136,970)
NET CURRENT ASSETS		209,162	118,715
TOTAL ASSETS LESS CURRENT LIABILITIES		6,972,869	6,796,398
CREDITORS Amounts falling due after more than one year	14	(2,078,931)	(2,207,323)
NET ASSETS		4,893,938	4,589,075
FUNDS Unrestricted funds:	18		
General fund		4,893,938	4,589,075
TOTAL FUNDS		4,893,938	4,589,075

Balance Sheet - continued At 31st March 2014

The financial statements were approved by the Board of Trustees on 30th September 2014 and were signed on its behalf by:

M S Nayyar -Trustee

S Singh -Trustee

Notes to the Financial Statements for the Year Ended 31st March 2014

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Financial reporting standard number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the charity qualifies as a small charity.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property

- No depreciation provided

Library Books

- No depreciation provided

Fixture, Fittings & Equipments

- 15% on reducing balance

Motor vehicles

- 25% on reducing balance

The trust has not depreciated its freehold property, and has therefore not complied with requirement of the Companies Act 2006 and FRSSE. The trustees however believe this is an appropriate policy as it gives a true and fair view of the charity's balance sheet as the differences between carrying value and market value of freehold properties are insignificant.

Taxation

The charity is exempt from tax on its charitable activities.

Notes to the Financial Statements - continued for the Year Ended 31st March 2014

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. VOLUNTARY INCOME

	31.3.14	31.3.13
	£	£
Donations	407,801	393,083
Charat	288,630	284,216
Gift aid	69,036	73,217
Gifts in Kind	75,000	-
Grant from West Thames College for Esol	5,957	1,161
	846,424	751,677

Total donations include £75,000 gifts in kind (Polki) by CK Morgan Ltd which valued on cost and classified as fixed assets.

Grants received, included in the above, are as follows:

	31.3.14	31.3.13
	£	£
ESOL Grants: West Thames College	5,957	1,161

3. ACTIVITIES FOR GENERATING FUNDS

	31.3.14	31.3.13
	£	£
Sales from Stall	3,180	3,247

Notes to the Financial Statements - continued for the Year Ended 31st March 2014

4. INVESTMENT INCOME

	Deposit account interest			31.3.14 £ 107	31.3.13 £ 79
5.	CHARITABLE ACTIVITIES COST	ΓS			
	Religious Activities Educational Activities Charitable Grants & Donations	£ 488,917 10,975	Grant funding of activities (See note 6) £ - 28,212	Support costs (See note 7) £ 2,875	Totals £ 491,792 10,975 28,212
		499,892	28,212	2,875	530,979
6.	DONATIONS & GRANTS PAYABLE Charitable Grants & Donations	LE		31.3.14 £ 28,212	31.3.13 £ 21,382
	The total grants paid to institutions dur	ring the year v	was as follows	:	
	Eye Camp In India			31.3.14 £	31.3.13 £ 5,762
7.	SUPPORT COSTS				
	Governance costs Religious Activities		Management £ 2,850 - 2,850 = 2,850	Finance £ 2,875 2,875	Totals £ 2,850 2,875 5,725

Support costs, included in the above, are as follows:

Notes to the Financial Statements - continued for the Year Ended 31st March 2014

7. SUPPORT COSTS - continued

Advertising Bank charges	Governance costs £ 2,850	Religious Activities £ 2,875 2,875	31.3.14 Total activities £ 2,850 2,875 5,725	31.3.13 Total activities £ 4,390 2,862 7,252
GOVERNANCE COSTS				
Telephone & Fax Accountancy Legal and Professional fees			31.3.14 £ 2,774 3,000 1,545	31.3.13 £ 4,055 2,870

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2014 nor for the year ended 31st March 2013.

3,700

2,850

13,869

3,680

10,605

Trustees' expenses

Auditors' remuneration

Support costs

8.

There were no trustees' expenses paid for the year ended 31st March 2014 nor for the year ended 31st March 2013.

Notes to the Financial Statements - continued for the Year Ended 31st March 2014

10. STAFF COSTS

11.

Wages and salaries Social security costs				31.3.14 £ 96,882 4,246 101,128	31.3.13 £ 75,053 3,526 78,579
The average monthly num	ber of employ	ees during th	ne year was as f	follows:	
Number of Employees				31.3.14	31.3.13
No employees received en	moluments in	excess of £60	0,000.		
TANGIBLE FIXED AS	SETS		Fixture,		
	Freehold property	Library Books £	Fittings & Equipments	Motor vehicles	Totals £
COST At 1st April 2013 Additions	6,560,651	5,607	302,362 107,556	3,000	6,871,620 107,556
At 31st March 2014	6,560,651	5,607	409,918	3,000	6,979,176
DEPRECIATION At 1st April 2013 Charge for year	-	-	192,094 21,243	1,843 289	193,937 21,532
At 31st March 2014			213,337	2,132	215,469
NET BOOK VALUE					
At 31st March 2014	6,560,651	5,607	196,581	868	6,763,707
At 31st March 2013	6,560,651	5,607	110,268	1,157	6,677,683

Notes to the Financial Statements - continued for the Year Ended 31st March 2014

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

		31.3.14	31.3.13
	Other debtors	£ 34,915	£ 22,439
13.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YE	AR	
		31.3.14	31.3.13
	Bank loans and overdrafts (see note 15)	£ 123,123	£ 117,854
	Taxation and social security	(4,190)	
	Other creditors	12,218	12,809
		131,151	136,970
14.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR		
		31.3.14	31.3.13
	Panis loons (see note 15)	£	£
	Bank loans (see note 15)	=======================================	2,207,323
15.	LOANS		
	An analysis of the maturity of loans is given below:		
		31.3.14	31.3.13
	Amounts falling due within one year on demand:	£	£
	Bank Loans < 1 year	123,123	117,854
	Amounts falling due in more than five years:		
	Repayable by instalments:		
	Barclays Fixed Business loan	1,559,375	1,650,718
	Barclays Treasury loan	382,779	413,012
	Barclays Commercial Mortgage 2	136,777	143,593
		2,078,931	2,207,323

Notes to the Financial Statements - continued for the Year Ended 31st March 2014

16. SECURED DEBTS

The following secured debts are included within creditors:

	31.3.14	31.3.13
	£	£
Bank loans	2,202,054	2,325,177

Bank loans secured by Gurdwara's freehold properties.

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

			31.3.14	31.3.13
	Unrestricted	Restricted	Total	Total
	fund	fund	funds	funds
	£	£	£	£
Fixed assets	6,763,707	-	6,763,707	6,677,683
Current assets	340,313	-	340,313	255,685
Current liabilities	(131,151)	-	(131,151)	(136,970)
Long term liabilities	(2,078,931)	-	(2,078,931)	(2,207,323)
	4,893,938	_	4,893,938	4,589,075

18. MOVEMENT IN FUNDS

	At 1.4.13	Net movement in funds £	At 31.3.14
Unrestricted funds General fund	4,589,075	304,863	4,893,938
TOTAL FUNDS	4,589,075	304,863	4,893,938

Detailed Statement of Financial Activities for the Year Ended 31st March 2014

	31.3.14 £	31.3.13 £
INCOMING RESOURCES		
Voluntary income Donations Charat Gift aid Gifts in Kind Grant from West Thames College for Esol	407,801 288,630 69,036 75,000 5,957	393,083 284,216 73,217
	846,424	751,677
Activities for generating funds Sales from Stall	3,180	3,247
Investment income Deposit account interest	107	79
Total incoming resources	849,711	755,003
RESOURCES EXPENDED		
Charitable activities Wages Social Security Purchases of Books, ties & etc Equipment Lease - Siemens Rates and water Insurance Light and heat Postage and stationery Motor Vehicle Expenses Vaisaki & Religious Festivals Repair & Maintenance Cleaning & Refuse collection Purchase for Langer Publication cost Sports Activities Summer Camp Carried forward	96,882 4,246 298 6,125 31,534 6,735 57,403 5,936 1,766 2,067 28,863 5,517 67,262 12,487 11,626 2,524 341,271	75,053 3,526 6,123 4,346 7,604 6,942 62,779 2,953 1,274 2,858 27,609 4,869 50,219 14,145 765 2,233 273,298

This page does not form part of the statutory financial statements

Notes to the Financial Statements - continued for the Year Ended 31st March 2014

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	849,711	(544,848)	304,863
TOTAL FUNDS	849,711	(544,848)	304,863

Detailed Statement of Financial Activities for the Year Ended 31st March 2014

	31.3.14 £	31.3.13 £
Charitable activities	£	I.
Brought forward	341,271	273,298
Adult Education	10,975	11,431
Fixtures and fittings	21,243	19,457
Motor vehicles	289	385
Bank loan interest	126,114	136,813
Eye Camp	-	5,762
Charitable Donations	28,212	15,620
		-
	528,104	462,766
Governance costs		
Telephone & Fax	2,774	4,055
Accountancy	3,000	2,870
Legal and Professional fees	1,545	-
Auditors' remuneration	3,700	3,680
	11,019	10,605
Support costs		
Management	2.050	4 200
Advertising Finance	2,850	4,390
Bank charges	2,875	2,862
Dank Charges		2,802
Total resources expended	544,848	480,623
P	2,0 10	,
Net income	304,863	274,380